



DEPUTATIONS

TOWN OF MOSMAN PARK – P O BOX 3 MOSMAN PARK WA 6912
Telephone 9383 6600 Email admin@mosmanpark.wa.gov.au

Please complete this form and submit it to the Town's Chief Executive Officer by **12noon** on the day of the meeting.

The Town's Meeting Procedures Local Law 2010 allows people to attend Council's meetings open to the public and make deputations.

Procedures:

- A deputation should be made by no more than five people relating to an item, and only two may address the Council. Others can respond to specific questions from members or unless otherwise ruled by the Presiding Officer.
- Additional members may be allowed to speak if the Presiding Members agrees.
- Speakers cannot address Council for longer than 10 minutes unless the Presiding Member agrees to an extension.
- After the meeting commences, the Presiding Member will announce deputation time and call on participants. Participants must firstly provide their name, address and agenda item.
- Deputations are to be directed the Presiding Member and are to be made politely in good faith, and must not reflect adversely or be defamatory to any member of the public or Council.
- A summary of the deputation will be recorded in the meeting minutes.

Speaker's name	
Address	
Council meeting	
Agenda item	

Recordings:

The proceedings of all Agenda Forums and Ordinary Council Meeting are recorded, except when Council resolves to go behind closed doors. All recording are retained as part of the Town's records and used for administrative purposes.

Visual or audio recording of the Council are not permitted without Council's prior approval.



Your deputation to be written here or attached to this form: